

**Staffing Requirement**

05-15-03

**Labor Category:** Senior Business Analyst  
**Position Number:** SSTI-03-02  
**Number of Positions:** 1  
**Desired Start:** ASAP  
**Program/Project:** EA  
**Location:** Annapolis Junction, MD  
**Manager:** Stockley

**Task Description/Responsibilities:**

- ☐ Individual will support corporate level planning and budgeting activities and lead in the institution of processes to address Federal mandates such Clinger-Cohen, and the development and management of OMB A-11, Exhibit 300 and 53 submissions.
- ☐ May also lead teams in economic analysis and other decision support activities such as: investment portfolio analysis, business case development, gap analysis, impact analysis, analysis of alternatives (AoA), benefit-cost analysis (BCA), trade-off analysis, and balanced scorecard (BSC).

**Minimum Qualifications:**

**Education:**

- ☐ BA or BS with at least 10 years experience. MBA or MS desirable.

**Experience:**

- ☐ Experience with leading teams in development and/or analysis of business and strategic plans is required.
- ☐ Experience with two or more types of decision support is required, such as: economic analysis, facilitation, analysis of alternatives, balanced scorecard, etc. Previous experience in meeting federally mandated reporting constructs is required.
- ☐ Strong interpersonal and communication skills are desired.
- ☐ Experience with change management is highly desirable.

**Specific Experience Requirements:**

- ☐ Business Plan/Strategic Plan Analysis or Development
- ☐ Economic analysis (e.g., Cost-Benefit, Balanced Scorecard)
- ☐ Federal Acts (GPRA, Clinger-Cohen, Ex. 300, DoD5000)
- ☐ Client-facing/communication skills
- ☐ IC Community Experience

**Security Clearance:**

- ☐ Current TS/SCI
- ☐ NSA TS/SCI with current CI or LS Poly preferred.

---

Send detailed resume and salary requirements to: [humanresources@strategic-systems-technology.com](mailto:humanresources@strategic-systems-technology.com)

Resume Format and Employment Application can be found at: [www.strategic-systems-technology.com](http://www.strategic-systems-technology.com)